

DRAFT COPY OF SBM MINUTES PENDING SBM APPROVAL – MAY 27 2008

School Based Management Meeting – April 22, 2008
Library - 3:15pm

Meeting called to order

MINUTES FOR THE LAST MEETING (March 25, 2008) APPROVED with CORRECTIONS

WELCOME

DUPLO MACHINE

Duplo machine was moved from womens faculty restroom area to main office because faculty members expressed concern about the area it was located in. To address those concerns the machine was moved to the main office this has proven to be problematic as well. The Duplo machine will be moved and housed in its original location: English building, bottom floor boiler room across from room 127 (English Office).

PROCEDURES FOR INFORMATION DISSEMINATION TO STAFF

Discussion ensued as to timely dissemination of SBM information to the faculty and staff. Revisited results of last meeting that SBM Minutes would be emailed to faculty and posted to school website within 1 week of meeting and SBM meeting agenda would be emailed to faculty and posted to school website at least 1 week before scheduled meeting.

BYLAWS AND DECISION MAKING REGARDING SCHOOL ACTIVITIES

The SBM decision making body determines approval for all school activities including but not limited to field trips, dances, assemblies, etc. However, because the amount of work required to review and consider these activities could cause scheduling and time constraint conflicts SBM will continue to make decisions where/when a particular activity will affect the bell schedule for all of San Pedro High School, SBM will delegate the authority for those activities that do not affect the bell schedule to administrative approval keeping with current SPHS practice. Mr. Di Pietro will follow up with reviewing whether or not a teacher has the authority to deny a students request for permission to attend a field trip based on grades.

4170 BUDGET PROPOSAL 2008-2009

Mr. Nagle presented a revised Program 4170 IMA Budget Proposal for 2008-2009. He shared that the proposal had been brought before Department Chairs and Administrators who indicated that they agreed with the revised allocations.

MOTION APPROVE 4170 BUDGET PROPOSAL

MOTION SECONDED, CARRIED AND APPROVED

CONCERNS:

When will Open Forum Questions be Addressed? **Mr. Di Pietro has drafted a response to all concerns that will be emailed to faculty later this evening.**

SPHS has no Honor Code in place to address plagiarism and cheating. **SBM decided to form a subcommittee chaired by Major Stieleiter to formulate a formal policy to be implemented school wide.**

Mrs. Nelson is working with Stacie Leaf and Linda Del Cueto (LD8 Superintendent) to have Daily Breeze feature an article on the importance of State Testing in schools.

Please adjust automated messages to faculty and parents so that the voice is more friendly and personal. Utilize ConnectEd automated messages to inform parents about testing – **Mr. Di Pietro will relay information to person scheduling announcements to make suggested changes.**

Tardy Policy – The tardy policy is not adequately explained still somewhat confusing to the faculty. Faculty members concerned that there doesn't seem to be actual sweeping of tardy students going on. – **Mr. Di Pietro addresses tardy policy in his response to Open Forum**

AGENDA ITEMS (NEW BUSINESS) FOR THE May 27, 2008 MEETING

Formation of Tardy Policy Sub-Committee

MOTION TO ADJOURN MEETING.

MOTION SECONDED AND CARRIED

Members in attendance:

<u>CO-CHAIRS</u>	<u>TEACHER REP(S)</u>	<u>PARENT REP(S)</u>	<u>STUDENT REP(S)</u>	<u>CLASSIFIED REP.</u>
Bob Di Pietro	Terri Barraza	Elaine Torres	Michelle Petrich	Kim Gray
Sheri Pavelka	Karin Bruhnke	Carl Winton	Debi Nelson	
	Jennifer Ritz	Douglas Stiegleiter		
	Chris Nagle			